

Product Release Summary



THE NEW ADP SMARTCOMPLIANCE® – IT STARTS NOW

- The first thing you'll notice after logging in and clicking the blue button is your brand **new home page**. We've taken the tasks you get in the message center today and created a new interface that sorts your work by action; this way you can organize your day more easily and focus on the work that really matters.
- The ability to **assign tasks** allows you to claim open tasks or re-assign to another user. You'll see tasks "Assigned to Me" to help with prioritization and visibility to actions required.
- We've added a new **notes** functionality that allows you to comment on any given task. These comments are intended for use among the user community within your company.
- You now have the ability to directly **upload agency notices** via ADP SmartCompliance. Once uploaded, you have real-time visibility of those notices and can track them throughout their life cycle.
- In addition to the tasks that need to be done, you have a window into the work ADP is doing for you. Check out the '**In Process**' section of the home page to get a view of the work that's in flight right now for you.
- Looking for something specific? Go to '**Processes**' to narrow down your search for that specific amendment, or see what you have open in different services.
- Amendment and agency notice **workflows** are directly accessible through the new task-based work management experience.
- For amendments, you can see **employee-level line detail**, as well as **visible progress** and next steps of each amendment. Amendment files and reports are **consolidated in a single location**, and a tax summary shows a simple breakdown of the tax due and refund on the amendment.
- For agency notices, you can also see visible progress and next steps of each notice. You'll be able to make notes and **send information directly to the ADP notice researcher**. If ADP requires any additional next steps from you, the specific needs will be visible and clear within the **In Progress** area. Links are provided to any prior, subsequent, and duplicate notices.
- If you add/manage users, there is a completely overhauled **user management** experience that reduces your steps down from 37 to 3. Now set up users in minutes using existing employee profiles. Simply copy and existing employees' permissions onto your new user.
- Remember you can go back to the original homepage while we work to bring you further improvements. Everything stays in sync all the time, so you can choose best workflow for you.
- New self-service functionality allows you to **add jurisdictions** to your tax profile (**Coming Soon**).

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